

CO-DESIGN KIT FOR SOLIDARITY HOUSING

A co-design kit intended to promote collaboration between two organisations for the benefit of refugees.



INTRODUCTION

This kit aims to facilitate a co-design approach for the Solidarity Housing project. Co-design is a process that brings together people affected by a situation and those in power to address the situation. In this case, it aims to bring together Refugees Welcome Italia (RWI) and a Refugee Led Organisation (RLO) to increase the number of hosts for the Solidarity Housing project.

This kit will also address a secondary objective of facilitating the connection between the two participating entities by collaborating on the templates within the kit. The reason for bringing these two entities together is because they have an overview of the respective areas that they operate in, with RWI having a sound knowledge about the regulations, protections as well as information from a host's perspective while the RLO has a good understanding of the challenges refugees face.

The kit will contain templates to analyse the work being done and sorting it out in terms of housing, access, and integration to identify gaps in the processes. There will then be templates to identify causes and develop solutions for the issue as well as outline the next step to execute the solutions.



HOW TO USE IT

The goal of this kit is to use a process of co-design to bring about a meaningful collaboration between Refugees Welcome Italia and a Refugee Led Organisation to develop strategies to increase the number of hosts for the Solidarity Housing project.

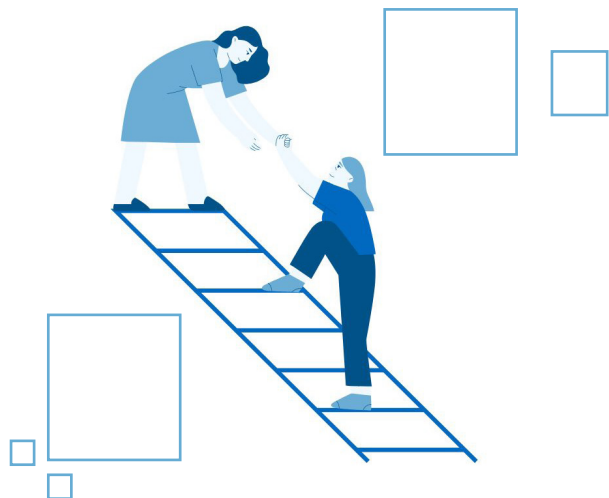
The kit will include 2 phases with 7 steps with templates that participants can use to analyse and co-create possible solutions for the problem.

Phase 1

- Existing projects and categorising them
- External and internal limitations (laws, policy, funding, etc.)
- RWI and RLO Networks

Phase 2

- Brainstorming and Ideation
- Stakeholder Mapping
- Priority Setting
- Follow up, activities and next steps



PHASE I

Existing projects and categorising them

This template will help all participants know about the projects being done, the partner organisations and the reach of the organisation in terms of the service provided.

Use the below templates to list out the projects, the partner organisations, and the steps it entails. This step will help outline the work being done as well as the overlaps in the work. Each organisation works on this individually and then comes together to compare the results.

PROJECT	PARTNER	ABOUT THE PROJECT

Date: _____ Participants: _____ Project: _____

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PHASE I

External and internal limitations (laws, policy, funding, etc.)

This template will help the organisations separate the work done into specific categories and identify the limitations to the project. The limitations will include laws, policy, funding, social structures, and issues, etc.



HOUSING	
Project	Limitations



ACCESS	
Project	Limitations

Date:

Participants:

Project:

External and internal limitations (laws, policy, funding, etc.)

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INTEGRATION

Project	Limitations



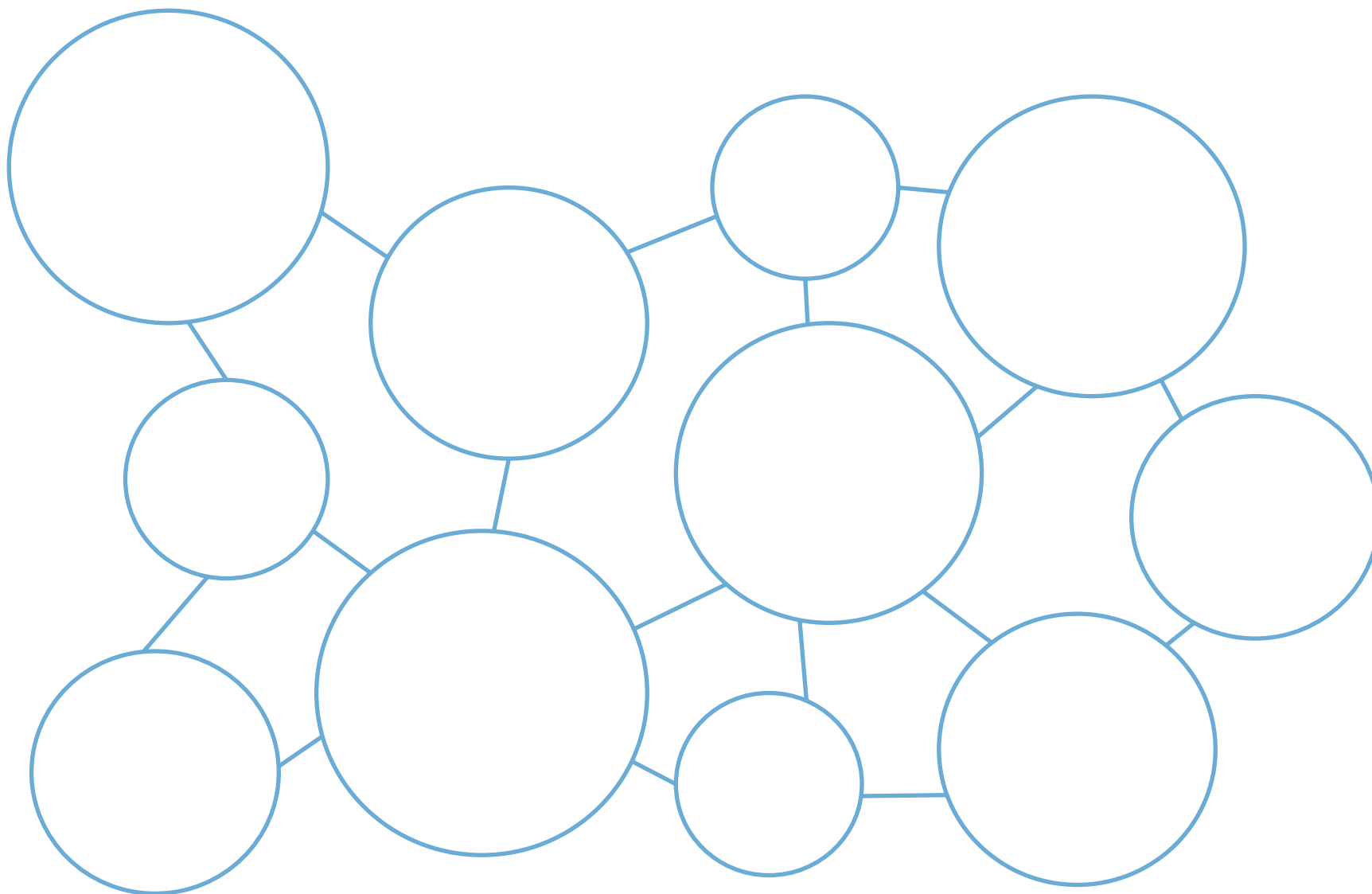
OTHER

Project	Limitations

Date: _____ Participants: _____ Project: _____

RWI and RLO networks

This template will help both organisations identify support outside their own network, e.g., Lawyers, emergency support organisations, educational institutions, housing contacts, volunteer organisations, etc., and consolidate them in one place. Inside the circles, write the names of the organisations and the type of support provide and use the connecting lines to try and see how they connect with each other. The bigger the circle, the bigger the organisation. Smaller circles can mean you have one contact person within the organisation.



Date: _____ Participants: _____ Project: _____

Comments

Document any comments, questions, observations, talking points after phase one.

Write the comment in the box and the name of the speaker on the line below. This will help document the discussion and preserve all the ideas that have been generated.

Date: _____

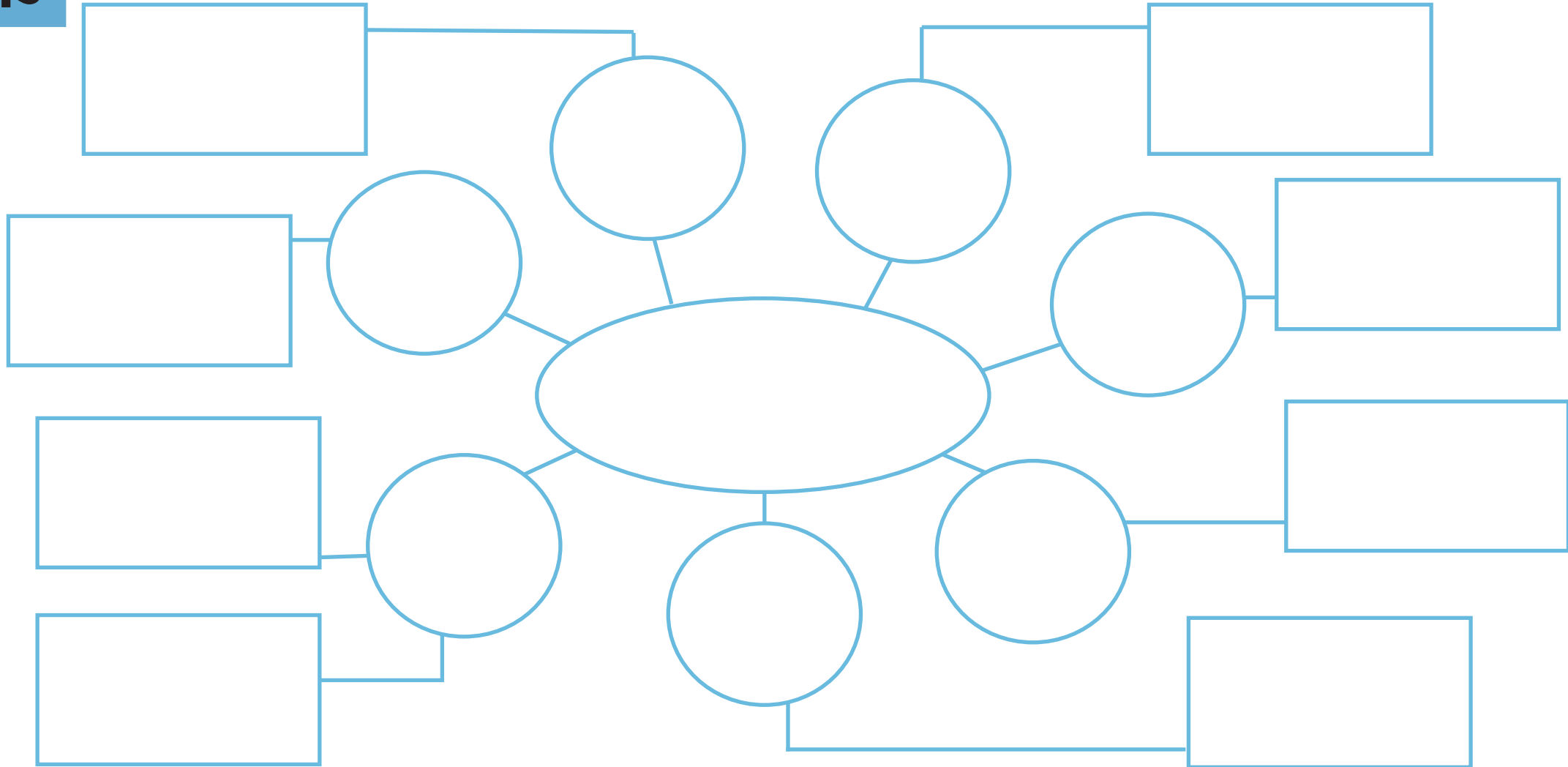
Participants: _____

Project: _____

PHASE 2

Brainstorming and Ideation

This template will facilitate the process of generating ideas to tackle the main issue of hosting refugees using the insight from the previous exercises. Use the centre to identify the problem and the surrounding shapes to list out the stakeholders, participants, solution to the problem. Use insight from the previous exercises but do not limit the scale or scope of the ideas as this template is for generating as many ideas as possible.

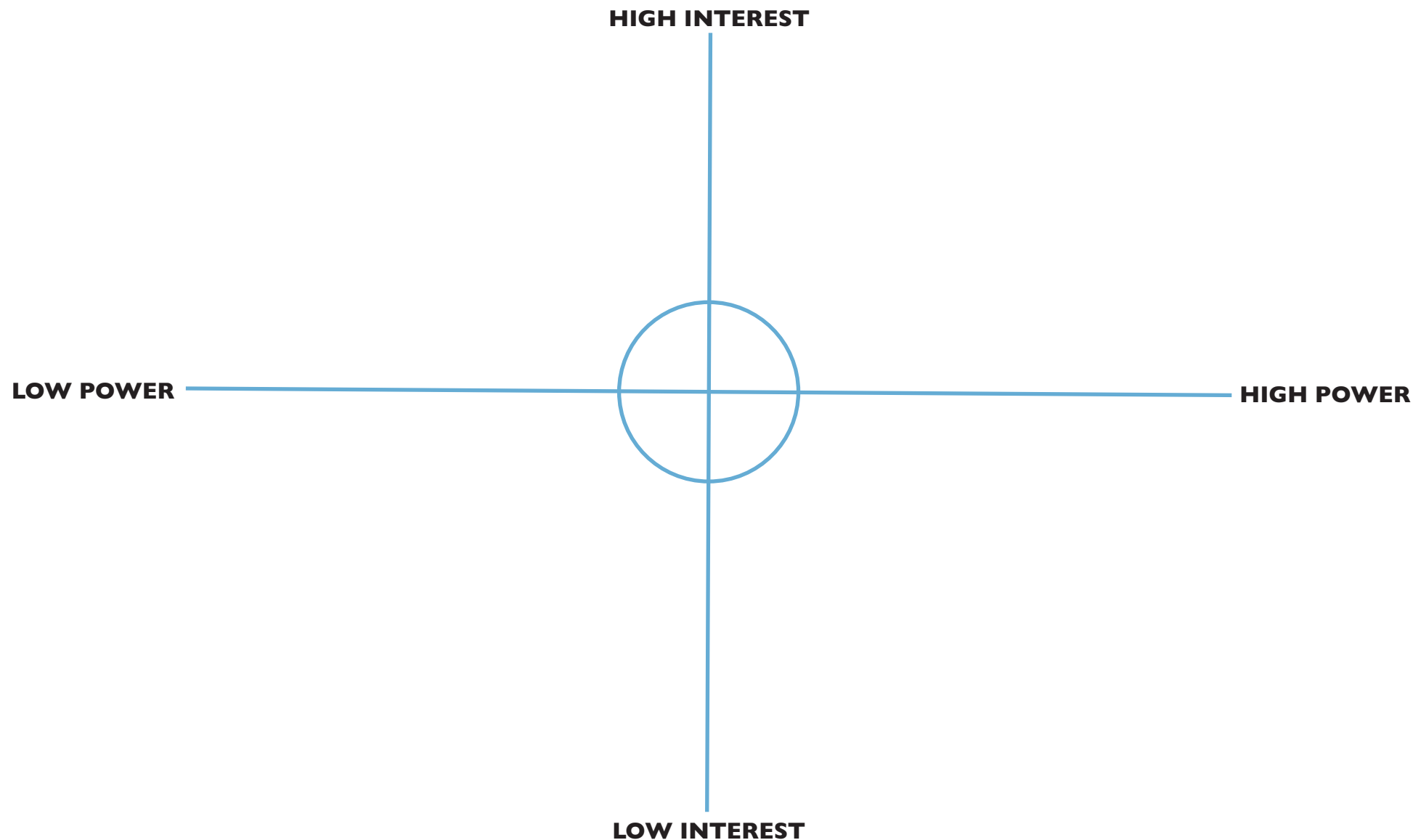


Date: _____ Participants: _____ Project: _____

Stakeholder Mapping

Use this template to map the stakeholders from the previous exercise.

List out the stakeholders in the four sections based on their power and influence. This exercise will help choose the right role to assign them when planning future activities. You can choose to do this exercise for a single idea or all the ideas together.



Date: _____ Participants: _____ Project: _____

Priority Setting

This template can be used to map the priority of the issues to be handled.

Prioritise (A: 3 months, B: 6 months, C: 9 months) all generated ideas according to the availability of the stakeholder, resources and the needs of the refugees.

TASK	RESOURCE AVAILABILITY	STAKEHOLDER AVAILABILITY	PRIORITY

Date: _____

Participants: _____

Project: _____

Follow-up, activities and next steps

This template will help plan the future activities and follow-up steps of this co-design process.

Use the below template to list out the activity, timeline, and actions to be taken by a particular participant. This exercise will organise a future step of the process while delegating tasks and responsibilities and roles for the execution.

ACTIVITY	TIMELINE	ACTION

Date: _____

Participants: _____

Project: _____

PHASE 2

Comments

Document any comments, questions, observations, talking points after phase two.

Write the comment in the box and who said it on the line below. This will help document the discussion and preserve all the ideas that have been generated.

Date: _____

Participants: _____

Project: _____

CREDITS

Thank you for using this Co-design Kit!

This kit was created by Pragnya Shankaran under the guidance of Valentina La Terza as an outcome for the course Co-design and Public Policy, MA Social Design, NABA.

Refugees Welcome Italia, Milano members Gaia Boneschi and Bahija Kabidi provided valuable support and feedback for the development of this kit.

